

CITY OF CASPER, WYOMING



**REQUEST FOR PROPOSALS TO
FURNISH, DELIVER, AND INSTALL
CUSTOM SERVICE BODY TO BE
INSTALLED ON A 2024 Ford F550
CREWCAB 4x4 CHASSIS
PROJECT MANAGER: JASON SPEISER
PROPOSAL DUE DATE:
MARCH 22, 2023 AT 1500**

CITY OF CASPER
Casper Fire-EMS Department
CITY OF CASPER
February 15, 2023

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at City Hall, 200 N David, Casper, Wyoming, **until 3:00 p.m., March 22, 2023** for the following:

- (1) CUSTOM 134”x 60” x 84” SERVICE BODY TO BE INSTALLED ON A 2024 FORD F550 CREWCAB CHASSIS 4X4** to be used by Casper Fire-EMS Department, Casper, WY.

General Specifications:

It is the intent of these specifications to specify the minimum requirements for the furnishing, delivery, and installation of one (1) Custom 134”x 60”x 84” Service Body to be installed on a 2024 Ford F550 Crew Cab Chassis. This units shall be new with full factory warranty. Unit shall be installed complete and ready for service, as specified, and shall be equipped with all of the manufacturer’s standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein:

Minimum Specifications

Description	Compliance	
<u>60” Custom Aluminum Service Body -DRW 2024 FORD F550 CREW</u>		
<u>84” DUAL WHEEL CAB & CHASSIS Transverse Front</u>	<u>YES</u>	<u>NO</u>
<u>Compartment</u>		
1.) (2) 134”x 23”x8” Basket Openings on each side. No Lids		
2.) Flat Center Hatch- Gladiator Finish		
3.) 12 LED Compartment Lights. 112.50 per compartment including topper boxes. 225 Hatch		
4.) Chassis Back Up Camera Installation		
5.) (2) Gladiator Aluminum Overlays Front and Rear		
6.) (4) Pull Out Steps; 1 on each corner		
7.) (10) White Powder Coat Compartment Doors and Skirts		
8.) Black Power Coat, Topper Box Lids, Baskets, Rear Hatch, Tailgate, Bumper, Camera, Overlays, Deck.		
9.) Front Transverse Compartment 26 1/2 ”x 56 1/4” Opening		
10.) Driver’s Side Front of Wheel Compartment 26 1/2” x 56 1/4” opening with (2) adjustable shelves.		
11.) Driver’s Side Top Over Wheel Compartments 17 3/8” x 36 3/4” Opening		

Description	Compliance	
12.) Driver's Side Bottom Over Wheel Compartment 13 7/8" x 25" opening. -Fuel Fill Location behind door in wheel well compartment		
13.) Driver's Side Rear of Wheel Compartment 56 1/4" x 26 5/8" opening (2) adjustable shelves		
14.) Heavy Duty Rear Bumper with stop, turn , backup lights, license plate location with light.		
15.) Rear Bed Compartment with Hatch Lid and Full Extension Slide Out Tray. 33 1/2" x 42 5/8" Opening.		
16.) Truck Slide XT4000 Long Bed 49.875 X 9.375 X 95.25		
17.) Passenger Side Rear of Wheel Compartment 56 1/4" x 26 5/8" Opening (2) Adjustable Shelves		
18.) Passenger Side Top Over Wheel Compartment 17 3/8" x 36 3/4" opening.		
19.) Passenger Side Bottom Over Wheel Compartment 13 7/8" x 36 3/4" opening		
20.) Passenger Side Front of Wheel Compartment 56 1/4" x 26 1/2" opening with (2) adjustable shelves		
21.) Passenger side transverse compartment 26 1/2" x 46 1/4" opening		
22.) Top Open Cargo Area 50 1/4" x 132".		
<u>INSTALLATION</u>	<u>YES</u>	<u>NO</u>
23.) Chassis to be drop shipped at installer for body installation.		
24.) Chassis and installed body to be shipped to Casper, WY		
<u>WARRANTY</u>	<u>YES</u>	<u>NO</u>
25.) Full lifetime warranty on all components.		

PROPOSAL FOR FURNISHING

**1) CUSTOM 134”x 60” x 84” SERVICE BODY TO BE INSTALLED ON A 2024 FORD F550
CREWCAB CHASSIS 4X4
FOR USE BY THE CASPER FIRE-EMS DEPARTMENT**

Proposal of (Name) _____
(Address) _____

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated March 10, 2023.

BID ITEM: _____
Description: _____

Model: _____

I. Price bid for (1) Custom 134”x 60”x 84” Service Body to be installed on a 2024 Ford F550 Crew Cab Chassis.	\$ _____
II. Installation	\$ _____
III. Shipping to Casper, WY	\$ _____

XII. Net Cost to City \$ _____

XIV. Delivery: F.O.B. City of Casper within sixty (200) calendar days after award of contract by City Council.

In addition to this proposal, the undersigned herewith submits complete information, including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed as per requirements of section II. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day _____%; 20 Days _____%; 30 Days _____%.

Submitted By: _____ Title: _____ Date: _____
Signature: _____ Phone _____

CITY OF CASPER, WYOMING SPECIFICATIONS FOR

(Approved by the City Attorney, 2014)
Dated the 10th Day of March, 2023

I. GENERAL:

The following specifications, including exhibits, attached hereto, shall constitute the minimum acceptable specifications for the goods and/or services for which bids are requested. Bidders shall include all items standard to article bid, whether or not specifically mentioned in these specifications.

All goods shall be new and the latest current production models meeting the terms of the specifications.

No bids may be withdrawn within thirty (30) days after the scheduled closing time for receipt of bids without the consent of the City of Casper, Wyoming.

II. BID GUARANTY:

The City of Casper is required by Wyoming Statutes Section, 15-1-113, to receive a certified check, cashier's check, bank draft upon a reputable bank, or a bid bond in the amount of five percent (5%) of the total bid shall be provided for each bid submitted. If the bid is for more than one hundred and fifty thousand dollars (\$150,000), only a bid bond with sufficient surety in the amount of five percent (5%) of the total bid amount will be accepted to consider any bid. Bid with deposit shall be filed with the FLEET OFFICE, Casper Service Center, 1800 E. "K" Street, Casper, WY 82601, securely sealed, and endorsed upon the outside of the wrapper, with a brief statement as to the nature for which the bid is provided. Upon bid award, such surety shall be returned to the unsuccessful bidder(s). In the case of the successful bidder, five percent (5%) surety will be retained by the City until a proper bond or other proper bid guarantee to secure performance has been filed and approved if required by the specifications of the bid.

III. SCHEDULE FOR DELIVERY AND LIQUIDATED DAMAGES:

Unless a schedule has been specified in the bidding documents, each bidder shall specify, in its proposal, the time required for delivery of his goods to the place designated.

The provisions of Section II BID GUARANTY, shall apply to all bids, contracts and delivery times as specified. Failure to enter into a contract for said bid with the city within 30 days of the award or failure to proceed and/or deliver upon said bid or contract will result in forfeiture of bid guarantee.

IV. PLACE OF DELIVERY:

The successful bidder shall deliver the goods to the City of Casper, Fleet Services, 1800 East "K", Casper, Wyoming, 82601.

V. CONDITIONS OF DELIVERY; RIGHT OF INSPECTION:

Goods, when delivered, shall be accompanied by a Statement Dealer's Certificate of Servicing and Inspection signed by the bidder certifying that the goods have been inspected and complies in all respects to the contract. Bidder shall attach to said statement a certificate by the manufacturer of the goods certifying that said goods have been inspected and serviced in the event the goods are not manufactured by the bidder. The City may, in its discretion, waive this requirement.

The City further reserves the right to make an inspection of the goods within a reasonable time after delivery to ensure compliance with the contract. Failure by the City to make such inspection or upon inspection, failure to discover defects which cannot reasonably be discovered upon inspection, shall not constitute a waiver or be a limitation upon any remedy which the City may have at law or in equity.

VI. WARRANTY:

Each bidder shall enclose, with their bid, a copy of the warranty which applies to the goods proposed to be furnished. The warranty supplied will be considered by the City in determining the responsibility of the bidders.

VII. SERVICE FACILITIES:

It is essential that repair parts and service be adequate and readily available so that the goods can be maintained in good operating condition without protracted time loss for repairs.

The BIDDER SHALL CLEARLY STATE in his proposal the extent to which he carries a complete inventory of repair parts and service facilities. The City reserves the right to evaluate past performance of each bidder in analyzing the bid received and to consider such evaluation, in addition to other factors, in awarding the contracts for equipment.

VIII. DETAILED SPECIFICATIONS:

Goods bid shall conform to the detailed specifications outlined for the various bid items, attached hereto. No deviations from the terms of the specifications will be allowed, and such deviations shall be grounds for rejection of any bid. However, the City may allow any deviation if it finds, in its sole discretion, that the deviation is not a material deviation.

If bidder submits a bid using differing materials from those specified, it shall submit complete specifications for those items, including proposed manufacturer and catalog numbers with appropriate literature. The City may consider such specifications if it finds, in its sole discretion, that said specifications meet the intent of its specifications set forth herein and do not differ materially from its specifications.

IX. STATEMENT OF COMPLIANCE:

Should any requirement in these specifications not be included in manufacture's specifications sheets, bidder shall include with his bid, a statement of compliance. Failure to do so may be used as grounds for disqualification of bid.

X. CONSIDERATION OF BIDS:

The City of Casper, Wyoming, reserves the right to evaluate all bids received on the basis of the conformance with these specifications, the availability of repair parts, and the adequacy of service facilities, the delivery schedules, and other criteria as well as (net) cost, and to consider such evaluation in awarding contracts for the furnishing of the bid items specified. The City will award the contract to the lowest responsible bidder or reject all bids at its sole discretion.

XI. PAYMENT:

The City shall make a lump sum payment upon delivery and acceptance of all goods bid. A complete City of Casper voucher shall be processed for payment after an invoice is received from the vendor. Payment will be made within forty-five (45) days pursuant to Wyoming State Statute 16-6-602.

Statute W.S. 16-6-601:

16-6-601. Definitions.

(a) As used in this article:

(i) "Agency" means any department, agency or other instrumentality of the state or of a political subdivision of the state;

W.S. 16-6-602. Payment of agency accounts; interest.

Except as provided by contract, any agency which purchases or procures goods and services from a nongovernmental entity shall pay the amount due within forty-five (45) days after receipt of a correct notice of amount due for the goods or services provided or shall pay interest from the 45th day at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance until the account is paid in full, unless a good faith dispute exists as to the agency's obligation to pay all or a portion of the account.

XII. SALES TAX EXEMPTION CERTIFICATE:

The City of Casper, Wyoming, is exempted for paying the sales tax specified by Wyoming Statutes, and from paying Federal Excise taxes. Upon request, an exemption certificate will be furnished to the successful bidder.

XIII. GOVERNING LAW:

In the event of any claim, suit, or demand which may result from a bid or bids submitted thereunder, or the award of any contract as a result of submission of a bid, the bidder or bidders agree that Wyoming law shall govern any such claim, suit, or demand the rights and duties of the parties

thereunder.

XIV. ADDITIONAL INFORMATION:

If additional information is required, written instructions shall be issued. No oral instructions or interpretations will be considered binding unless confirmed in the form of addenda and shall be furnished to all bidders who shall submit a signed copy of all addenda with their bid. Please refer all questions to Jason Speiser, 200 North David Street, Casper, Wyoming, 82601 (307) 233-6601.